



## HOW TO BECOME A PROVIDER FOR THE DEPARTMENT OF INTELLECTUAL & DEVELOPMENTAL DISABILITIES (DIDD)

**NEW PROVIDER APPLICATIONS:** Effective February 1, 2014, DIDD will implement a revised process for accepting new provider applications. Please note the Provider Expansion application process for current DIDD providers will not change.

We recommend that you attend a Provider Forum prior to submitting the **New Provider Application**. Attending the Forum is not mandatory, but it may be helpful to applicants seeking information about DIDD and clarification about the process for submitting a DIDD New Provider Application.

Forums will be scheduled twice a year. There were meetings scheduled for February 3 (East Region), February 5 (Middle Region) and February 6 (West Region). The second round of Forums will be in August as noted below. Also, the locations and meeting times are listed below.

### **DIDD EAST REGION**

**Time:** 9:00 am- 12:00 pm Eastern Standard Time

**Date:** August 6, 2014

**Site:** East Tennessee Regional Office on the Lakeshore Park Campus

5908 Lyons View Pike

Knoxville, TN 37919

**Meeting Place:** Palm Cottage

**To Register Contact:** Caira Garcia by phone at (865)588-0508 x115 or by email at [Caira.Garcia@tn.gov](mailto:Caira.Garcia@tn.gov)

### **DIDD MIDDLE REGION**

**Time:** 1:00 pm- 4:00 pm Central Standard Time

**Date:** August 4, 2014

**Site:** **Middle** Tennessee Regional Office on the Clover Bottom Developmental Center Campus

275 Stewarts Ferry Pike

Nashville, TN 37214

**Meeting Place:** Stamps Bldg., Room 2114

**To Register Contact:** Patricia Cunningham by phone at (615) 884-1916 or by email at

[Patrica.L.Cunningham@tn.gov](mailto:Patrica.L.Cunningham@tn.gov)

### **DIDD WEST REGION**

**Time:** 9:00 am- 12:00 pm Central Standard Time

**Date:** August 7, 2014

**Site :** West Tennessee Regional Office on Arlington Developmental Center Campus

11437 Milton Wilson Rd  
Arlington, TN 38002

**Meeting Place:** Baker Bldg., 1<sup>st</sup> Floor Room 3

**To Register Contact:** Linda Hall by phone at (901) 745-7553 or by email at [Linda.Hall@tn.gov](mailto:Linda.Hall@tn.gov)

If you have any questions, please contact Linda Maurice, Provider Enrollment Coordinator at (615) 532-6568 or Tori Lindsey, State Director of Staff and Provider Development at (615) 741-6159.

### **DIDD EAST REGION DIRECTIONS**

#### DIRECTIONS TO PALM COTTAGE ON THE LAKESHORE PARK CAMPUS

Coming I-40 EAST (COMING INTO KNOXVILLE FROM THE WEST) - Exit at Papermill Road (exit past West Hills). Go straight at the end of the exit ramp and you will be on Northshore Drive.

Coming I-40 West (COMING INTO KNOXVILLE FROM THE EAST)- Exit at Papermill Road. Turn left at the traffic light. Go to the next traffic light and turn left onto Northshore Drive.

Once on Northshore Drive:

1. Go to the third traffic light and you will see Lakeshore Park on your left. Go through this light and in approximately 1/10<sup>th</sup> of a mile you will see the back gate.
2. Turn left to go into the back gate.
3. Take your second right and your second right again.

Palm Cottage is the 1<sup>st</sup> cottage on the left.

### **DIDD MIDDLE REGION DIRECTIONS**

#### DIRECTIONS TO THE STAMPS BLDG ON THE CLOVER BOTTOM DEVELOPMENTAL CENTER CAMPUS

I-40 WEST (From Knoxville) Take I-40 West to exit 219/Stewarts Ferry Pike. Go right on Stewarts Ferry Pike  
I-40 EAST (From Memphis) Take I-40 East to exit 219/Stewarts Ferry Pike. Go left (north) on Stewarts Ferry Pike  
...past Mapco, the Clover Bottom campus is on the right. Turn right into the main entrance then an immediate right onto Cannon. Turn left on Hickman, turn right on Wilson. Up the hill straight ahead is the Stamps Bldg. The Stamps Bldg is the 1<sup>st</sup> building at the corner of Wilson and Perry.

### **DIDD WEST REGION DIRECTIONS**

#### DIRECTIONS TO THE BAKER BLDG ON THE ARLINGTON DEVELOPMENTAL CENTER CAMPUS

For questions about the directions to the directions to the Baker Bldg on the Arlington Developmental Center Campus phone (901) 745-7200

Coming I-40 West take the exit 25 on the right to Arlington Airline road. It is the road at the top of the exit ramp turn to the right, Go a short distance to the first red light turn left on Milton Wilson, Follow that road over 385 and the West Tennessee Regional Office is on the left (the only 2 story brick building is the main office (11437 Milton Wilson Drive)

From Memphis take the exit 25 on the right take the exit for Arlington, Millington, Collierville Exits 24 and 25. West Tennessee Regional Office is exit 25, at the top of the exit ramp take a left on Airline Road, Go a short distance to the first red light and turn left on Milton Wilson. Follow the road past the subdivision, over 385 and you will see the regional office on the left. Baker building is the only 2 story building on campus.